

West Lancashire CYP Trust Board

29th April 2013 (3pm to 5pm) at Woodlands Conference Centre, Chorley

Minutes



Attendees	
Angela Aspinwall Livesey (Chair) – Primary Schools	
Louise Sullivan – FE education	
Jonathan Hewitt (DSL) – Lancashire County Council	
Helen Mountford – Children Centres	
Joanne Mcgrath – Early Support Lead	
Donna Aspey – CYPT Development Officer	
Ismail Karolia - Clerk	

Agenda Item	Action Notes	By
1. Welcome and introductions		
2. Apologies	Apologies were given by Gulab Singh, John Doyle, Greg Mitten, John Nelson, Nighat Parveen	
3. Evaluation of Action Plan 2012/13	<p>JH provided information about the impact of the work over the year on priorities 1 and 2.</p> <p>IK will follow up with leads of priorities 3-5 to complete an action plan review, in time for the meeting on 21st May.</p> <p>The progress report against the action plan will be collated within the final action plan review report and signed off by the board.</p>	IK

Agenda Item	Action Notes	By
4. Briefing on Early Support Core Offer	<p>JH provided an overview of the Early Support Core Offer Strategy. The Trust will be asked to focus their funding on 4 key areas,</p> <ul style="list-style-type: none"> • Domestic Abuse • Parenting • Family Support • Emotional Health and Wellbeing <p>This should be taken into consideration with regard to the action plan priorities for 2013/14</p>	<i>All</i>
5. Updating priorities	<p>It was agreed that Priority 1 (Reducing School Exclusions) remains, with a focus on the impact self confidence, domestic abuse and self harm have on exclusions.</p> <p>It was agreed that priority 2 (narrowing the gap in education) remains, with a focus on KS1 boys reading as an early intervention focus.</p> <p>Further priorities will be informed by respective leads, which IK will coordinate.</p>	<i>IK</i>
6. Holiday Activities Booklet	<p>The board were asked to suggest possible organisations who could take the lead on the Holiday Activities Booklet.</p> <p>AAL will ask Shares if they can lead on this activity.</p> <p>The information gathered should inform a gap analysis of activity, which the board will look at to fill, initially by looking at local areas to see if activity was missed, or to fund activity through the gaps in service system.</p>	<i>AAL</i>
7. AOB	<p>The annual event will be postponed until the next academic year, to allow for planning time.</p>	<i>IK</i>
8. Date of Next Meeting	<p>21st May 2013 – 1-5pm 16th July 2013 – 1-5pm.</p>	